

CHAPTER 330: PROPERTY MANAGEMENT

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331 PROPERTY ACCOUNTABILITY PROCEDURES

A. POLICY

Responsible line and service personnel in fire and Land Office organizations will be held accountable and must hold their subordinates accountable for property assigned them.

See DNRC Fire Suppression 900 Manual, Section 960 for policy on Cache and other supply returns.

Refer to DNRC 1800 Fire Forms Manual (Form F335) Report of Unserviceable, Lost, Stolen Damaged or Destroyed Property

B. ORGANIZATION AND RESPONSIBILITY

Area Managers, Area Fire Program Managers and Rural Fire Coordinators, Incident Commanders, Cache Managers, Dispatchers and Coordinators have responsibility to assure that accountability and security measures are implemented at each phase of the fire suppression job.

The basic supervisory control over fire accountability and security operations is the responsibility of the Incident Management Team - Logistics Section. The Security Manager will prepare a security plan for the Logistics Section Chief and assigned Level II or III Officers.

The Logistics Section Chief will coordinate and review the camp and security plan preparation and staffing needs with the IMT Planning Section Chief, who will include the security plan as part of the official fire records.

The Incident Commander has overall responsibility for accountability and security on the fire. This includes verification of resources received and dispatched from the fire camp as well as in and about the fire area.

Area Managers or their designated Line Officers have overall responsibility for property accountability and security associated with fire suppression activity on their respective Areas.

The Fire and Aviation Management Bureau Chief has the staff responsibility to ensure that the accountability and security system is implemented and adhered to. The Suppression Section Supervisor (Fire and Aviation Management Bureau, Forestry Division) will monitor statewide accountability and security accountability and security associated with fire suppression activity; and will work with Area Managers, Line Officers and Incident Commanders to identify areas of significant losses.

C. CAMP AND FIRE SECURITY

When a Security Manager is requested, "Law Enforcement Officer – Level II" may be assigned. The principal role and responsibility of the Security Manager is outlined in NWCG 310-1. Other situations may require a Security Manager at the discretion of the Line Officer in charge.

When a Land Office is unable to provide qualified personnel (Level II through Level IV training), requests for assistance will be placed through existing dispatch channels.

332 PROPERTY IDENTIFICATION AND MARKING

All DNRC accountable property will be marked or identified as described in Chapter 2-1700, Montana Property Accountability Management System (PAMS), 8/24/79, as amended.

Additional instructions for marking DNRC property are contained in these sections of the DNRC Wildland Fire Suppression – 900 Manual, Chapter 960, Section 964 – Property Management